



**Cari Marquez**  
**President, Board of Directors**

**Melanie R. Santana**  
**Executive Director**

April 28, 2020

Dear Parents,

We hope you and your family are doing well. We are writing this notice to let you know all the items that you are receiving inside MCCC Emergency Child Care Parent Packet. The documentation in this packet is for your information and other documents are for you to complete and turn back to us on May 4, 2020.

1. MCCC Emergency Child Care Parent Letter (keep this for your records and make sure you understand and follow all the policies and procedures)
2. A Social Story called "Things are Different for now" (RAMs-FU YAU Project in partnership with HCN, IPP, Edgewood, IFR and First 5 SF), (Please read and show this story to your child to support your child's transition for May 4, 2020)
3. Teaching your child to: Cooperate with request (by Head Start) (this is a resource for families)
4. A Copy of your prior Emergency Card form (LIC 700). If there are no changes on your prior Emergency Card form, please re-sign and re-date it and bring this form back to us on May 4, 2020. If there is one change or more on the prior Emergency Card form (LIC 700), you must complete a new Emergency Card Form (LIC 700) and return it back to us on May 4, 2020. Make sure this form is complete otherwise you will have to complete the form when you come and drop off the child on May 4, 2020 (please see attached)
5. A copy of your prior Consent for Emergency Medical Treatment form (LIC 627). If there are no changes on your prior Consent for Emergency Medical Treatment form, please re-sign and re-date it and bring this form back to us on May 4, 2020. If there are changes on the prior Consent for Emergency Medical Treatment form (LIC 627), please complete a new Consent for Emergency Medical Treatment Form (LIC 627) and return it back to us on May 4, 2020. Make sure this form is complete otherwise you will have to complete the form when you come and drop off the child on May 4, 2020 (please see attached)
6. Your assigned classroom Teachers including Pictures and Biography.

Thank you for your cooperation.

Respectfully,

Melanie R. Santana  
Executive Director



**Cari Marquez**  
**President, Board of Directors**

**Melanie R. Santana**  
**Executive Director**

2020 年 4 月 28 日

親愛的父母,

希望您和您的家人一切都好。我們寫此通知的目的是讓您知道您在 MCCC 緊急托兒父母小包中收到的所有物品。此數據包中的文檔僅供您參考，其它文檔請您填寫並在 2020 年 5 月 4 日回給我們。

1. MCCC 緊急托兒家長信函（保留此作為記錄，並確保您理解並遵守所有政策和程序）
2. 一份“暫時的事物”的社會故事（RAMS-FU YAU 項目與 HCN，IPP，Edgewood，IFR 和 First 5 SF 合作），（請閱讀此故事並向您的孩子展示，以支持您的孩子在 2020 年 5 月 4 日的改變）
3. 教您的孩子：• 與要求合作（通過啟蒙）（這是家庭的資源）
4. 您以前的緊急卡表格（LIC 700）的副本。如果您先前的緊急卡表格上沒有更改，請重新簽名並重新命名，並將此表格於 2020 年 5 月 4 日帶回給我們。如果先前的緊急卡表格上有一個或多個更改（LIC 700），則必須填寫新的緊急卡表格（LIC 700）並將其於 2020 年 5 月 4 日回給我們。請確保該表格已完成，否則您將必須在 5 月帶孩子到學校時填寫該表格。2020 年 4 月 4 日（請參閱附件）
5. 您以前的《緊急醫療同意書》表格（LIC 627）的副本。如果您之前的《緊急醫療同意書》表格沒有任何變化，請重新簽名並重新註明日期，並將此表格於 2020 年 5 月 4 日帶回給我們。如果先前的《緊急醫療同意書》表格有所改變。（LIC 627），請填寫一份新的《緊急醫療同意書》（LIC 627），並將其於 2020 年 5 月 4 日回給我們。請確保此表已完成，否則當您帶孩子到學校時填寫此表於 2020 年 5 月 4 日（請參閱附件）
6. 您分配的課堂老師，包括圖片和傳記。

謝謝您的合作。

尊敬，

Melanie R. Santana

執行董事