



**Cari Marquez**  
President, Board of Directors

**Melanie R. Santana**  
Executive Director

## **ANNUAL NOTICE**

### **MISSION CHILD CARE CONSORTIUM, INC.**

#### **UNIFORM COMPLAINT PROCEDURES**

**It is the intent of Mission Child Care Consortium, Inc. Child Development Program to fully comply with all applicable state and federal laws and regulations.**

**Individuals, agencies, organizations students, and interested third parties have the right to file a complaint regarding the Mission Child Care Consortium, Inc. Child Development Program's alleged violation of federal and/or state laws. This includes allegations of unlawful discrimination (Ed Code Sections 200 and 220 and Government Code section 11135) in any program or activity funded directly by the state or receiving federal or state financial assistance.**

**Complaints must be signed and filled in writing with the State Department of Education.**

**Child Development Division  
Complaint Coordinator  
1430 N Street, Suite 3410  
Sacramento, CA 95814**

**If the complainant is not satisfied with the final written decision of the California Department of Education, remedies may be available in federal or state court. The complaint should seek the advice of attorney or his/her choosing in this event.**

**A complainant filing a written complaint alleging violations of prohibited discrimination may also pursue civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders.**

**The Mission Child Care Consortium, Inc. Parent Handbook, Employee Handbook, and other printed information documents provided to applicants, community members.**